



**NORTH POINT SENIOR SECONDARY BOARDING SCHOOL**  
**(Arjunpur Branch)**

**General Instructions for Annual Term Examinations 2024-25**

**MORNING SECTION**

1. All parents are requested to ensure that their ward appears for the Annual Examination. Under no circumstances any request for repeat of examination will be entertained.
2. **Students are required to enter the school premises according to the following schedules: -**

**MORNING SECTION – DAY SCHEDULE**

**(ON 18/02/25, 19/02/25, 26/02/25, 04/03/25, 05/03/25, 07/03/25) MORNING**

<b>REPORTING TIME</b>	<b>6:55 AM (Class-I to V)</b>	<b>7:45 AM (Nursery, KG)</b>
<b>RELEASING TIME</b>	<b>10:30 AM</b>	
<b>ASSEMBLY TIME</b>	<b>7:00 AM (Class-I to V)</b>	<b>7:50 AM (Nursery, KG)</b>
<b>ANSWER SCRIPT DISTRIBUTION</b>	<b>07:15 AM (SHORT BELL)</b>	
<b>QUESTION PAPER DISTRIBUTION</b>	<b>07:20 AM (SHORT BELL)</b>	
<b>EXAMINATION COMMENCES</b>	<b>7:30 AM (LONG BELL) (Class-I to V)</b>	
	<b>8:00 AM (Nursery, KG) (SHORT BELL)</b>	
<b>EXAMINATION CONCLUDES</b>	<b>10:30 AM (LONG BELL)</b>	

**(On 01/03/25) AFTERNOON**

<b>REPORTING TIME</b>	<b>2:15 PM</b>	
<b>RELEASING TIME</b>	<b>4:00 P.M</b> <b>(40 marks)</b>	<b>5:30 PM</b> <b>(80 marks)</b>
<b>ASSEMBLY TIME</b>	<b>2:15 P.M</b>	
<b>ANSWER SCRIPT DISTRIBUTION</b> <b>QUESTION PAPER DISTRIBUTION</b>	<b>2:25 P.M</b>	<b>(SHORT BELL)</b>
<b>EXAMINATION COMMENCES</b>	<b>2:30 PM</b>	<b>(LONG BELL)</b>
<b>EXAMINATION CONCLUDES</b>	<b>4:00 P.M</b> <b>(SHORT BELL)</b>	<b>5:30 PM</b> <b>(LONG BELL)</b>

3. **It is needless to maintain that any unfair means adopted during the examination should be dealt with strict disciplinary action.**
4. No student will be allowed to go to washroom before 01 hour and only once during the examination of 2 and a half hours or 3 hours of examination
5. During examination period students must carry their **ADMIT CARD, ID CARD, SCHOOL DIARY, PEN, PENCIL, ERASER, SHARPENER, ONLY TRANSPARENT WRITING BOARD AND TRANSPARENT PENCIL POUCH IS ALLOWED.**
6. There will be no classes on the days of examination and during the entire duration of examination schedule.
7. Any Off days between the examinations will be considered as study leave.
8. Students must ensure that proper examination etiquette must be adhered to
  - A. **KEEPING OF ID CARD, ADMIT CARD VISIBLE.**
  - B. **PROPER 2" MARGIN SPACE ON THE LEFT-HAND SIDE OF THE COPY/SHEET MUST BE MAINTAINED.**

**C. Students must attach all rough sheets (if used) along with answer sheets.**

9. The students should wear proper school uniform during the examination days.

**The above is for strict compliance.**

Manisha Saha  
(Director)

Mahua Saha  
(Principal)

Subrata Acharya  
(Vice principal)