



NORTH POINT SENIOR SECONDARY BOARDING SCHOOL
(under North Point Education Trust)
(Arjunpur Branch)

General Instructions for Mid Term Examinations 2024-25

1. All parents are requested to ensure that their ward appears for the Mid Term Examination. Under no circumstances any request for repeat of examination will be entertained.
2. Students are required to enter the school premises according to the following schedules: -

PRIMARY SECTION

(ON 02/09, 03/09, 04/09, 06/09, 07/09)

REPORTING TIME –	06:55 AM
RELEASING TIME –	10:35 AM
ASSEMBLY TIME –	07:00 AM
ANSWER SCRIPT DISTRIBUTION –	07:15 AM (SHORT BELL)
QUESTION PAPER DISTRIBUTION –	07:20 AM (SHORT BELL)
EXAMINATION COMMENCES –	07:30 AM (LONG BELL)
EXAMINATION CONCLUDES –	10:30AM (LONG BELL)

DAY SECTION

(ON 09/09, 10/09, 11/09, 12/09, 13/09, 18/09, 19/09, 20/09, 23/09, 24/09)

REPORTING TIME –	10:15 AM	
RELEASING TIME –	02:15 PM	
ASSEMBLY TIME –	10:30 AM	
ANSWER SCRIPT DISTRIBUTION –	10:50 AM	(SHORT BELL)
QUESTION PAPER DISTRIBUTION –	11:00 AM	(SHORT BELL)
EXAMINATION COMMENCES –	11:15 AM	(LONG BELL)
EXAMINATION CONCLUDES –	02:15 PM	(LONG BELL)

3. It is needless to mention that any unfair means adopted during the examination would be dealt with strict disciplinary action.

4. No student will be allowed to go to washroom before 1 hour of the beginning of exam and only once during the examination of 2 and a half hours or 3 hours of examination.

5. During examinations students must be in their proper school uniform and they must carry their **ADMIT CARD, SCHOOL ID CARD, SCHOOL DIARY, PEN, PENCIL, ERASER, SHARPENER, BLUE PENCIL, TRANSPARENT WRITING BOARD AND ONLY TRANSPARENT PENCIL POUCH IS ALLOWED.**

6. There will be no classes on the days of examination and during the entire duration of examination schedule.
7. Any off days between the examinations will be considered as study leave.
8. Students must ensure that proper examination etiquette must be adhered to
 - A. **KEEPING OF ID CARD, ADMIT CARD VISIBLE**
 - B. **PROPER 2" MARGIN SPACE ON THE LEFT-HAND SIDE OF THE COPY/SHEET MUST BE MAINTAINED.**
 - C. **Students must attach all rough sheets (if used) along with answer sheets.**
9. The students must wear proper school uniform during the examination days.

The above is for strict compliance.

Manisha Saha
Manisha Saha
(Director)

Maha Saha
Mahua Saha
(Principal)

05. February 2024
Subrata Acharya
Subrata Acharya
(Vice Principal)