



NORTH POINT SENIOR SECONDARY BOARDING SCHOOL-

ARJUNPUR

SOP FOR ONLINE CLASSES 2024-25

DO'S (DURING ONLINE CLASSES)

- Please follow the online Classes regularly as attendance is mandatory and the same is being marked on daily basis.
- Student must ensure discipline is maintained during the online Classes. We are to ensure proper discipline is maintained by the students during the Online Classes.
- All registered students of NPSSBS (Arjunpur/Rajarhat/Bolpur branch) must be present in the Online Class at least 5 min before commencement of the Class. Please mute your microphone /speaker of Smartphone/Laptop/Desktop during the Online Classes so that all participants can hear the teacher properly, else there would be noise and echo in the system.
- Student must login to the Online Class only through the invitation received from teachers.
- Students must have the Temporary Admit Card provided by the school to participate in online Classes.
- All students must keep their Notebooks, Copies, Books, pencil, stationery, etc handy during the classes.
- Students may use Mobile/Laptop/Desktop/Tab which should be placed in Steady place and quiet room to ensure clear understanding of Lessons being taught online.
- Parents must ensure that they have good and steady internet connection to avail live class facility preferably a Wi-fi connection, so that there is no issue of Audio/Video streaming during the ongoing Classes. Student should activate their Video mode only when required and asked by the teachers.
- For any queries, raise your hand and wait for the teacher to ask your query.
- Routine is subject to change and the same shall be uploaded in website or mobile app, parents are required to monitor the website & school mobile app on regular basis for any new information.

DON'T'S (DURING ONLINE CLASSES)

- Parents /Student should not panic if they are unable to Login due to technical issues. They should check the internet connectivity and try logging in again. If any teachers is logged out suddenly, then students should maintain discipline within classes as the teacher would log in anytime.
- Student / Parent are **not** allowed to “share Screen”, or write anything in “Shared Notes” option.
- No Students/ Parents should involve in any public Chats with other parents or students during the Class. **This is strictly prohibited.** Teachers reserve the right to remove them from the class. No further requests for re-joining shall be entertained in this regard.
- No Parents / Students should involve in any promotional/ marketing related postings in public or private chats during online classes. **This is strictly prohibited.** Teachers reserve the right to remove them from the class. No further requests for re-joining shall be entertained in this regard.
- Students should not involve in mischievous activity, use abusive and unparliamentarily language to disturb the ongoing class. If found, the student shall be removed immediately from Class and necessary disciplinary action against the student shall be taken.
- Any Student impersonating any other student or person with an intention to cause disturbance and disharmony during the online classes shall be dealt with. It may also be noted that School reserves the right to file legal action under IT Act if any student or person is found involved in maligning the image of the School, students and teachers/staff.
- Finally, we pray for health and safety of all concerned.